



*PARTNERSHIP STEERING COMMITTEE MEETING
March 25, 2010: ADOT-Flagstaff District*

Attendees		
	Nina Swidler, ADOT	Chuck Howe, ADOT
George Mase, Hopi	Rod Wigman, ADOT	Michelle Fink, ADOT
Tim Dalegowski, Coconino County	Lynn Johnson, ADOT	Joy Keller Weidman, Holon
Jesse Thompson, Navajo County	Wendall Honanie, BIA	John Harper, ADOT
Misty Dayzie, ADOT	Leroy Sumatzkuku, Hopi	
Nate Banks, FHWA	Danny Honanie, Hopi	
Velma Kalyesvah, Hopi	Leo Sheppard, Navajo County	
Mayra Rothman, ADOT	Fred Shupla, Hopi	

Facilitator: Joy Keller-Weidman

See Attached roster for contact information.

Next meeting is June 3rd from 8:30- 3:00 at the Flagstaff District Training Room.

KEY OUTCOMES
<ul style="list-style-type: none"> <input type="checkbox"/> Meet new Hopi Transportation Task Team : Chair, Vice-Chair and members <input type="checkbox"/> Understand role and capability of Steering Committee members <input type="checkbox"/> Clarify and Support Task Teams: focus, membership & needs

Agenda Items & Highlights

TOPIC	DETAILS
Opening and Welcome	Welcome by Joy Keller Weidman Introductions of Partnership team that was present

TOPIC	DETAILS
Danny Honanie, Hopi TTT: chairman update	<p>Introductions of 4 new Hopi TTT members - Danny Honanie, George Mase, Velma Kalyesvah, and Leroy Sumatzkuku</p> <p>Getting up to speed on projects that were in progress before the new team came on.</p> <p>Adding a permanent person to be the contact point person at Hopi to assist with the multitude of materials, meetings, projects etc. Learning about the flow of work. Informed about this Partnership and its successful progress.</p> <p>Familiar with past contentious relationships over roads and transit issues on Indian land. He supports involvement with other agencies to assist and rely on to make progress for the tribe.</p> <p>Budget issues at the BIA and is affecting the Hopi Team.</p> <p>Request resources and services from other agencies.</p>

	<p>Glad to be able to attend today with the Hopi team and meet everyone.</p> <p>George, Leroy, Velma attended and were introduced as the new Hopi Tribal Transportation Task Team.</p> <ol style="list-style-type: none"> 1. HIRC - 11 construction project in progress 2. The Low Mountain Road project – 13.393 miles of road, we had hoped to receive the TIGER Grant on this project, but didn't materialize. 3. Turquoise Trail Road – planning and design, no activity 4. Project HIR Consolidated Bridge # 1 – planning stages 5. ARRA IRR Leupp Road - repairs and maintenance project 6. ARRA Maintenance projects (\$2,245,000) 7. Route N8031 – Oraibi Wash clearance studies 8. Shungopavy village project - \$1,700,000 awarded 6/29/09 9. PL 93-638 Grant to purchase road equipment <p>Fred Shupla- Happy to see a good turn out at this meeting today.</p> <p>Ray Barney is the replacement contact for Francine Bradley, will invite him to next meeting.</p> <p>Navajo DOT – who will attend the Hopi Partnership meetings?</p>
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TOPIC	DETAILS
<p>Partnership Appreciation/Successes Lynn Johnson</p>	<p>Lynn told the January success story of the rockslide on 264 in January and the quick response of the Hopi and ADOT with the village. On January 4th, 2010 a large rock slide occurred at milepost 323.7 on State route 264. Soon after the ADOT Keams Canyon maintenance crew arrived to clean it up, it became apparent that additional rock fall was imminent. The crews were pulled back and within minutes another very large portion of rock fell onto the roadway. Upon closer observation it was found that yet another very large slab of rock was very unstable and could fall at any moment. Consequently ADOT forces closed SR 264. Preparations were made to obtain proper equipment to remove the rock and debris safely. The Hopi Tribe, specifically the Hopi Rangers (Law enforcement), and leadership from the Upper and Lower villages of Moenkpoi put a detour plan into action. A small dirt road was the only possible detour route around the rock fall. The road meanders through Hopi subdivisions and Hopi owned land. ADOT maintenance forces from Flagstaff District and Holbrook districts put in place and manned roadblocks on each side of the closed section of road. The Hopi Rangers used their own vehicles to pilot traffic through the detour route. This continued night and day for approximately 4 days until ADOT had the roadway cleared, temporarily repaired and in a safe condition so that traffic could be placed back on SR 264. During the entire ordeal ADOT Holbrook District, CCP and the leadership from the Hopi tribe kept the public and each other informed. The leaders from the Villages kept the members of their communities informed and they worked</p>

	<p>hard to alleviate public anger and fears. Previous projects or accidents had caused some of the local landowners to be very skeptical and not very happy about all the traffic on their roads, near their homes and near sacred sites.</p> <p>See attachment for the rest of the story</p>
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TOPIC	DETAILS
Roles and Responsibilities of Partners	Roles, decision making authority, travel & budget impacts. Clarify jurisdiction: what legally responsible for? Where can work together within those realities?

1. Roles and Responsibilities of Partners – what can they do, authorizations, limitations, BIA vs. Navajo rules. Crossing over boundaries to assist, but not cause new legal issues

ORG/partner representative	Role	Decision Making Authority <i>(clarify jurisdiction)</i>	Travel & budget impacts
Jesse Thompson Navajo County ncbos@navajocountyaz.gov 928-309-9065	Elected official for 10 villages, 8 chapters, County supervisor	Policies/budget preparation Secure rural school funding IGAs set up for authorizations and boundaries / sovereignty issues Task order Send request to the board for review.	Limited travel – one person travels to Washington DC now. Cell phone availability – always on Some areas do not have service, but will return calls
Tim Dalegowski, Coconino County TimDalegowski@coconino.az.gov 928-526-2735	Transportation Planner	No decision making responsibility- report to supervisor – then to Board of Supervisors- might take 3 months or more Justification documentation is needed to support changes, for consideration by the Board of Supervisors.	Limited travel at this time
Wendall Honanie Superintendent BIA Herb Begay – Road Supervisor	Line Manager for agency	Regulations from central office ROW decisions Involved with program changes Self determination law Work directly with the tribes Local budgets influence 2011 are under	Limited travel at this time

		consideration Capacity building 600 miles of roads to service Technical assistance provided	
Nate Banks FHWA Manuel Sanchez	Senior Engineering Manager for technical services ITS, technical programs	Tribal funding opportunities Decision maker for his dept.	In-state travel is ok Out of state is limited
Danny Honanie Hopi Transportation Task Team	Vice Chairman Oversee road projects Maintenance recommendations	Make recommendations to the council Budget is very tight	Limited to meetings Very limited travel
ADOT Lynn Johnson John Harper	Holbrook District Engineer Flagstaff D E	Decision Authority for district area Yes, within established perimeters No budget decisions right now District Minor fund District Major funds District Pavement funds HES funds – applying for	Limited travel no overnights

TOPIC	DETAILS		
Partnership Action Items Updates	New Action Items from December		
New Action Items from December			
Wepo Wash Bridge	Eileen	June	Army Corp of Engineers is conducting a study and will take a few years.
Snow removal			The Governor signed a declaration of emergency and the ADOT was directed to remove the snow on Navajo lands.
Hopi and Navajo snow removal partnership Complete success story template and send to Michelle	Jesse	May	Provided some equipment to the Hopi. Grader and a plow Sharing resources
ADOT sold some equipment to Navajo and then Navajo shared the equipment with Hopi Lynn- State Equipment Auction is yearly – the	Misty	April	Link on the ATTT website Resources page Equipment Auction -

agencies were able to pick up a plow and grader and other vehicles. Misty – add link to the webpage for the next auction			April 24 & 25
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TOPIC – Escalation Ladder	DETAILS
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Level	PARTNERS:							(*)Time
	HOPI	ADOT	BIA	FHWA	COCONINO COUNTY	NAVAJO COUNTY	NDOT	
1. Operations/ Steering Committee Member	Danny Honanie HTTT Chair	Flagstaff Kee Yazzie Holbrook	Wendell Honanie	Nate Banks Manuel Sanchez	Tim Dalegowski	Leo Shepard	Riley Wilson	2 days
2. Supervisor/ Technical Leader	Fred Shupla	Lynn Johnson (DE)	Herb Begay	Nate Banks	Dale Wegner	Dusty Parsons	Tom Platero	2 days
3. Group Management Leader	Mary Navanick	Dallas Hammit (State Engineer)	Wendell Honanie	Nate Banks	Andy Bertelsen (Public Works)	Homer Romero		2 days
4. Senior Management Director	Art Batala	John Halikowski Director	Dave Smith	Bob Hollis	Bd of Superv: Mandy Metzger			As needed

TOPIC	DETAILS
Website Review/Update	<p>Misty Overview of the AZTT website – Tool box of resources for all to use Success Story links – will add the new Hopi Partnership success story to the site</p> <ul style="list-style-type: none"> • Review of the links on the side menus • Example of where the Equipment Service Auction link will be • Link to the current projects in each district, click on the map • Photo release form for the GIS maps • Road Planner game • FAQ page of questions, click on the question for the answer to pop up • Walked through the Hopi Partnership page and internal links for minutes, charter, contact list, attachments. • Reviewed the ATSPT page and membership packet booklet

TOPIC
Task Teams Updates: challenges and strategies

DETAILS

◆ **Emergency Response Task Team**

Francis Perkins and Chuck conducted a training for Navajo DOT, heard good reports on the Hopi emergency response to the rockslide and snowplowing issues.
 Difficult to hold meetings during the snow season, try to avoid Dec, Jan and Feb.
 Mapping for cell phone towers has been delayed due to departure of Francine Bradley from NDOT.
 Hopi will need to identify a team member to be on this team.

Fred will follow up with Hopi member identification

◆ **Resource Maps- status updates - Eileen Colleran**

Will present Power Point at the June meeting
 Chuck will check for additional maps
 When completed the maps will be provided and posted to the AZTT website

◆ **New Task Team: Environmental** Nina Swidler, ADOT Historic Preservationist Specialist –new task team to streamline Environmental processes to include NEPA, and to address programmatic agreements and historic preservation

Role is the streamlining of the compliance with the historic preservation act
 Changes at Hopi and Navajo management need to be identified
 Inundated with written requests regarding the preservation of resources

Progress on Historic preservation: FHWA discussion and ADOT
 Letter to Hopi Chairman to establish connection; then discuss the process
 All road projects require the NEPA regulations
 Routine maintenance projects don't require the investigation

Share the information with George Mase at Navajo and Danny Honanie at Hopi
 Establish connection by formal letter from FHWA- Mary Frye simultaneously to the Tribal council and HTTT chair and director of CPO (cultural preservation office)
 Invested 6 months in this process

Nina Swidler and Chuck Howe are meeting to identify the members

1. Email George Mase
2. Then inform Mary Frye at FHWA
3. Send the initial formal letter to Hopi Chairman and HTTT chair
4. Set up info meetings.

Identify the benefits to ADOT, Hopi Tribe and FHWA

- ◆ Outstanding issue: Ask the Partnership Steering Committee for assistance with resources and equipment (identify new resources for gravel and sand for maintenance)

TOPIC	DETAILS
Review PEP (Partnering Evaluation Program) Rating Form	Pep chart and comments will be shared at the June Meeting The average rating was 3 or met expectations.
Complete PEP (Partnering Evaluation	

Program) Rating Form	
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TOPIC	DETAILS
Closing Comments	<p>George- Good information shared and website is a good tool. Good to know who the members are and who to contact.</p> <p>Leroy- Good info and lots to process, need more time to absorb</p> <p>Rusty- Great to see the new Hopi members here today</p> <p>Wendall – Good to have Hopi here and take the time to coach them and orientate them.</p> <p>Lynn – Glad to see the Hopi members here and working with us for the good of the team</p> <p>Chuck – Good attendance and participation</p> <p>Leo – Pleasure to meet the new HTTT members and congratulations. 4th year involved with this team</p> <p>Danny – Attended the Annual meeting and knew it was a good team. Help and assist each other with issues. Very informational and beneficial to be here today.</p>

TOPIC	DETAILS
Next Meeting Date and Agenda Items	<p>June 3, 2010; 9:00 -3:45 p.m. ADOT- Flagstaff District Office</p> <ol style="list-style-type: none"> 1. PARA Application Update 2. How the Safety program works (HSIP) 3. Resource Maps 4. Environmental Streamlining Team Report 5. Historical Projects Update 6. Planning September Annual Meeting

NEXT STEPS: Action Items from March 25 meeting

Action	Responsible Person(s)	By when
Add legislative member to this Partnership, to ensure they understand budget impact	Eileen Colleran Mandy Metzger	By June Mtg

Action	Responsible Person(s)	By when
Functional classification for roads, provide technical assistance, road counters can be used	Danny Honanie to contact Tim D with written request (memo or email) on locations identified by 4/15. Set up road counters. ADOT approval needed contact Lynn Johnson or John Harper to begin process.	April 15

Action	Responsible Person(s)	By when
Check names on the Hopi Escalation chart for levels 3 & 4 and send to Michelle to update	Provide names for contact to Michelle – Danny Honanie	May

Action	Responsible Person(s)	By when
Check on projects funded by safety funds HGS Funds Safety shoulders on 264 Could qualify for funds – Walking and biking issues	Nate Banks - FHWA could look into	ASAP- send update to Michelle

Action	Responsible Person(s)	By when
MPD- About PARA grant submissions Gather stakeholders Transit, safety routes, bicycle, pedestrian and report in June	Misty Dayzie to talk to Jennifer Toth, Brian Fellows, Mike Sanders	April report in June
Take PARA application to Navajo Transit Team to Lee Bigwater Review planning assistance for rural areas	George Mase	April – send update to Michelle
Historic Preservation projects Inform Mary Frye at FHWA the initial formal letter to Hopi Chairman and HTTT chair to set up info meetings.	Nina Swidler George Mase	April – send update to Michelle

Action	Responsible Person(s)	By when
ATSPT/ADOT Resources for Surplus Auction items	Misty Dayzie	completed

Action	Responsible Person(s)	By when
Contact Ray Barney to join the partnership, invite to June meeting- won't be joining- have Riley Wilson	Michelle Fink	completed

Action	Responsible Person(s)	By when
Send Hopi related success stories to Michelle at mfink@azdot.gov	All	As needed

Action	Responsible Person(s)	By when
Add Hopi success story to website	Misty Dayzie	completed

MEETING FEEDBACK

1. How valuable was this partnership meeting for you? Average Rating: **3.7**

This meeting was not valuable 0.5 1.0 1.5	This meeting was somewhat valuable 2.0 2.5	This meeting was valuable 3.0 3.5	This meeting was very valuable 4.0
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2. What about this partnership meeting was most valuable to you?

- ◆ Talking about common issues and trying to find solutions
- ◆ Meeting the new Hopi members. This team is making progress and building a good network.
- ◆ Good chance to meet and inform the new council and HTTT members
- ◆ Communication and explanation of the roles and responsibilities

3. What would have improved the effectiveness of this partnership meeting?

- ◆ Please don't leave the meeting early, stay committed to the team.

4. How do you rate the effectiveness of the Facilitators/Presenters? Average Rating: **3.63**

Was not effective 0.5 1.0 1.5	Was somewhat effective 2.0 2.5	Was effective 3.0 3.5	Was very effective 4.0
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- ◆ Joy always does a great job.
- ◆ Joy did a great job keeping the team focused and on time.
- ◆ Kept us focused
- ◆ Great job
- ◆ Good job Michelle and Joy- good team work

5. How do you rate this partnership's potential for partnering? Average Rating: **3.63**

This partnership has no potential for partnering 0.5 1.0 1.5	This partnership team has some potential for partnering 2.0 2.5	This partnership team has good potential for partnering 3.0 3.5	This partnership team has very good potential for partnering 4.0
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- ◆ The Hopi Team shows commitment to the partnership, keep coming to the meetings.
- ◆ Great potential, if more commitment by the members which will hopefully happen as they become more comfortable
- ◆ HTTT will be an active and participate in future meetings, we are very committed.

Next meeting is June 3rd from 8:30- 3:00 at the Flagstaff District Training Room.

Please RSVP to Michelle Fink at mfink@azdot.gov