

**1<sup>st</sup> Hopi Tribe/ADOT/BIA/FHWA/Coconino County & Navajo County  
Partnership Meeting**

*Sept. 26, 2007, 9 a.m.-4 p.m., ADOT Flagstaff District Training Facility*

On Sept. 26, 2007, 53 representatives of 6 partner groups, facilitated by Joy Keller-Weidman, Holon Consulting, came together at the ADOT Flagstaff District Training Facility to:

- Promote understanding, commitment & shared ownership among six partner groups
- Develop a partnership process to benefit all partners
- Identify goals and strategies to support the Partnership success

In attendance, were the following number of members from the 6 partner groups:

- ◆ Hopi Tribe, with 19 members
- ◆ Arizona Department of Transportation (ADOT) with 18 members
- ◆ BIA , with 4 members
- ◆ FHWA, with 4 members
- ◆ Coconino County, with 4 members
- ◆ Navajo County, with 4 members

In addition there were 3 guests from the Navajo Department of Transportation (NDOT). Please see the attached meeting participant list for complete contact information.

**MEETING HIGHLIGHTS:**

<b>Topic</b>	<b>Key Points</b>
<b>Introductions &amp; Partner Group Presentations</b>	Each Partner Group leader shared the following information: <ul style="list-style-type: none"><li>◆ Overall Partnership Goals &amp; Commitment</li><li>◆ What Partner Needs from the Partnership</li><li>◆ What Partner plans to Contribute To The Partnership</li><li>◆ Introduce members</li></ul> <p><b><i>See following Chart for Highlights</i></b></p>

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PARTNER GROUP	LEADER(s)	KEY GOALS/ NEEDS /CONTRIBUTIONS	MEMBERS INTRODUCED
HOPI TRIBE	Phillip Quochoytewa , Sr.	<p><b>Goal:</b> Strengthen transportation relationships with all Partners taking into consideration Hopi Culture and Way of Life.</p> <p><b>Need:</b> Need heavy equipment and repair work to address road improvements i.e. poor roads result in heavy school bus and emergency vehicle wear and tear.</p> <p><b>Need:</b> Address safety issues regarding wildlife and DUI's.</p> <p><b>Commitment:</b> Will provide leadership and representation to the Partnership.</p>	<ul style="list-style-type: none"> <li>• Kingston Honahni Sr.,</li> <li>• Anna Silas</li> <li>• Emma Anderson</li> <li>• Craig Andrews</li> <li>• Robert Charley</li> <li>• Lynn Dalton-Nuvamsa</li> <li>• Clay Hamilton</li> <li>• Gene Kuwanquaftewa</li> <li>• George Mase</li> <li>• Rozelda Namingha</li> <li>• Dolly Namoki</li> <li>• Milton Poola</li> <li>• Alph Secakuku</li> <li>• Selwyn Sekaquaptewa</li> <li>• Fred Shupla</li> <li>• Arnold Taylor</li> <li>• Eric Tewa, Sr</li> <li>• Marvin Yoyokie</li> </ul>
PARTNER GROUP	LEADER(s)	KEY GOALS/ NEEDS /CONTRIBUTIONS	MEMBERS INTRODUCED
BIA	Bob Maxwell	<p><b>Goal:</b> Provide support to the Hopi Tribe.</p> <p><b>Need:</b> (As referenced by the Mr. Quochoytewa above).</p> <p><b>Commitment:</b> Provide resources and funding as approved by the Hopi Tribe.</p>	<ul style="list-style-type: none"> <li>• Herb Begay</li> <li>• Sheldon Kipp</li> <li>• Dave Slim</li> </ul>

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FHWA	Nate Banks	<p><b>Goal:</b> Assist with the Partnership.</p> <p><b>Goal:</b> Make sure the Hopi Tribe becomes an integral part in the partnering process.</p> <p><b>Need:</b> To address the overall objective of making things work.</p> <p><b>Commitment:</b> Provide technical assistance to the Hopi Tribe.</p>	<ul style="list-style-type: none"> <li>• Ed Stillings</li> <li>• Manuel Sanchez</li> <li>• Layne Patton</li> </ul>

PARTNER GROUP	LEADER(s)	KEY GOALS/ NEEDS /CONTRIBUTIONS	MEMBERS INTRODUCED
ADOT	John Harper	<p><b>Goal:</b> Obtain signatures on a partnership charter from all partner executive level leaders and support personnel to promote buy-in to the partnership</p> <p><b>Goal:</b> Establish a steering committee to develop an ongoing partnership process that will include regular meetings</p> <p><b>Goal:</b> Understand the partnership's history, background and purpose</p> <p><b>Goal:</b> Learn about each other's systems, processes, structures and funding mechanisms</p> <p><b>Goal:</b> Identify each partner's role in building the partnership to enhance interagency communication</p> <p><b>Goal:</b> Set a framework regarding policies/agreements facilitated among all involved partners</p> <p><b>Goal:</b> Identify strategies to resolve transportation concerns or needs of the partner groups</p> <p><b>Goal:</b> Set common realistic goals amongst the partner groups to ensure success</p> <p><b>Goal:</b> Clarify commitment to establish and support an ongoing partnership</p> <p><b>Goal:</b> Work on those things that are within our levels of authority</p> <p><b>Goal:</b> Promote understanding, ownership and strategies to establish the partnering process among all partner groups</p>	<ul style="list-style-type: none"> <li>• Richard Travis</li> <li>• Sam Elters</li> <li>• Doug Forstie</li> <li>• Sam Chavez</li> <li>• Matt Burdick</li> <li>• Barclay Dick</li> <li>• James Young</li> <li>• Bill Pederson</li> <li>• Lynn Johnson</li> <li>• Chuck Howe</li> <li>• Myra Rothman</li> <li>• Audra Merrick</li> <li>• Kee Yazzie</li> <li>• Randy Pair</li> <li>• Eileen Colleran</li> <li>• Don Sneed</li> <li>• Barney Bigman</li> <li>• Ermalinda Gene</li> </ul>

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	<p><b>Goal:</b> Involve our decision-makers when appropriate</p> <p><b>Goal:</b> Develop a communication matrix to enhance interagency working relationships</p> <p><b>Need:</b> Improved communication and trust among the partner groups</p> <p><b>Need:</b> Agreement on strategies to address transportation issues at a detailed level and within the Partnerships capabilities</p> <p><b>Need:</b> Development of a foundation for ongoing interaction and improved working relationships among the partners groups</p> <p><b>Need:</b> Efforts to combine technical and financial resources as well as representative agency support for one another</p> <p><b>Need:</b> Identification of the roles of partner group representatives so that we know who to speak to and work with on certain issues</p> <p><b>Need:</b> Support of all partner groups</p> <p><b>Commitment:</b> Designate ADOT personnel to participate on the Partnership Steering Committee</p> <p><b>Commitment:</b> Encourage ADOT personnel to participate in events hosted by the Partnership</p> <p><b>Commitment:</b> Provide for ADOT personnel time and travel costs</p> <p><b>Commitment:</b> Provide facilities and equipment for Partnership meetings and forums</p> <p><b>Commitment:</b> Cover costs to hire consulting services for meeting facilitation, technical writing assistance and to publish written materials</p> <p><b>Commitment:</b> Fund operation of the Partnership Internet Web page.</p> <p><b>Commitment:</b> Develop materials in support of the partnership activities</p> <p><b>Commitment:</b> Share information, data and resources</p> <p><b>Commitment:</b> Propose solutions or options within the its capabilities</p>	
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COCO-NINO COUNTY	Carl Taylor	<p><b>Goal:</b> Participate actively and have equity in our relations with the Partners.</p> <p><b>Need:</b> Currently have an MOU signed with Navajo Nation and would like to look into entering into the same with the Hopi Tribe.</p> <p><b>Commitment:</b> Contribute to the process.</p>	<ul style="list-style-type: none"> <li>• Tim Dalegowski</li> <li>• Klara Fabry</li> <li>• Ted Wolff</li> </ul>
NAVAJO COUNTY	Leo Shepard & Dusty Parkins	<p><b>Goal:</b> To get partnering going.</p> <p><b>Need:</b> Since transportation issues aren't tolerated off the reservation we don't want to tolerate them on the reservation.</p> <p><b>Commitment:</b> Will commit to the partnership to accomplish more considering that one person can't do it all.</p>	<ul style="list-style-type: none"> <li>• Dusty Parkins</li> <li>• Jesse Thompson</li> <li>• Percy Deal</li> </ul>

Topic	Key Points
PARTNERING OVERVIEW	<ul style="list-style-type: none"> <li>◆ Reviewed the Partnering Definition, Principles &amp; Philosophy &amp; Benefits</li> <li>◆ Partners agreed that the following is important:               <ol style="list-style-type: none"> <li>(1) Participation is key to long term partnerships</li> <li>(2) Understand limitations of certain entities &amp; legal structures</li> <li>(3) Develop a framework: what laws guide the Partnership Guidelines for federal/state tribal entities</li> </ol> </li> <li>◆ Reviewed the steps to reaching Consensus; and using is as tool for partnering.</li> </ul>

Topic	Action
OVERALL PARTNERSHIP OUTCOMES THEMES	<ul style="list-style-type: none"> <li>◆ Help Tribe become integral in transportation</li> <li>◆ Glad to be part of the process and beneficial</li> <li>◆ Participate actively and have equity in our relations with tribal entities</li> <li>◆ Expand relationships</li> <li>◆ Develop agreements &amp; understanding to support our common goals</li> </ul>

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PARTNERSHIP GUIDELINES	<ul style="list-style-type: none"> <li>◆ Complete openness (transparency) – no hidden agendas</li> <li>◆ Follow through on commitments/communications: adhere to due dates</li> <li>◆ Check/nudge/remind as needed</li> <li>◆ Commit to attend meetings or send someone (bring person up to speed)</li> <li>◆ Communicate early and often</li> <li>◆ Understand different partner group's organizations (structure, contacts, processes and protocols): awareness of each partner's culture, environment</li> <li>◆ Support and respect others (know and honor traditions, mores, re: Hopi sovereignty and cultural sensitivity)</li> <li>◆ Help build all partners' capacity to understand issues/what we are talking about (clarify terms, acronyms, ...)</li> <li>◆ If you don't know – ask (there are no dumb questions); check to make sure you understand</li> <li>◆ Provide feedback honestly (agree to disagree when needed)</li> <li>◆ Schedule meetings ahead of time – support commitment to the team</li> <li>◆ Stay focused on common goals and purpose</li> <li>◆ Provide history and context to help promote understanding</li> <li>◆ Think outside the box (creative way to navigate)</li> <li>◆ Spread word (e.g. MOU) through each stakeholder group</li> <li>◆ Anticipate the unknown</li> </ul>

Topic	Key Points
PARTNERSHIP CHARTER	<ul style="list-style-type: none"> <li>◆ Reviewed the Mission, Mission elements and Values of the Draft Partnership Charter</li> <li>◆ Partners worked in small groups to identify subgoals for the 4 key goals</li> <li>◆ Partners agreed and signed the Partnership Charter (<b>see attached Charter</b>)</li> </ul>

Topic	Key Points
KEY PARTNERSHIP GOALS	<ul style="list-style-type: none"> <li>◆ Consultation</li> <li>◆ Communication</li> <li>◆ Coordination</li> <li>◆ Collaboration</li> </ul>

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IDENTIFY WAYS TO ACHIEVE PARTNERSHIP GOALS	◆ Partners identified Subgoals, Key Strategies and Requirements for each goal ( <b>see attached Subgoals/Strategies/Requirements Chart</b> )

**FUTURE AGREEMENTS:**

Topic	STEERING COMMITTEE MEMBERS	STEERING COMMITTEE MEMBERS
PARTNERSHIP STEERING COMMITTEE MEMBERS	Members include: ◆ <u>HOPI</u> : ➤ Lynn Dalton, CSA ➤ Milton Poola ➤ Robert Charley ➤ Art Batala ➤ Phillip Quochoytewa, Sr. ➤ Fred Shupla ➤ George Mase ◆ <u>BIA</u> : ➤ Herb Begay ➤ David Slim ➤ Wendell Honahni, Sr. ➤ Robert Maxwell ◆ <u>FHWA</u> ➤ Nate Banks ➤ Ed Stillings ➤ Manuel Sanchez	◆ <u>NAVAJO COUNTY</u> ➤ Jesse Thompson ➤ Percy Deal ◆ <u>COCONINO COUNTY</u> : ➤ Tim Dalegowski ◆ <u>ADOT</u> : ➤ John Harper ➤ Lynn Johnson ➤ Audrey Merrick ➤ Ed Wilson ➤ Chuck Howe ➤ Kee Yazzie ➤ Myra (Rusty) Rothman ➤ Eileen Colleran ➤ Don Sneed ➤ Barney Bigman ➤ Ermalinda Gene

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Topic	STEERING COMMITTEE DATE & FOCUS	STEERING COMMITTEE FOCUS
STEERING COMMITTEE DATE & FOCUS	<p><u>DATE &amp; LOCATION:</u></p> <ul style="list-style-type: none"> <li>◆ 1<sup>st</sup> Steering Committee meeting: Dec. 7, 2007, at the ADOT Flagstaff District Training Facility: 1901 Milton Road; from 8:30- 1:30 p.m.</li> </ul> <p><u>FOCUS FOR YEAR:</u> Direction &amp; Focus (accomplish 1<sup>st</sup> year):</p> <ul style="list-style-type: none"> <li>◆ Educate: Learn about each other:                             <ul style="list-style-type: none"> <li>➤ Processes</li> <li>➤ ORG Chart + Roles &amp; Responsibilities</li> </ul> </li> </ul>	<p><u>FOCUS FOR YEAR (cont'd):</u></p> <ul style="list-style-type: none"> <li>◆ Develop Framework                             <ul style="list-style-type: none"> <li>➤ Communication/contacts</li> <li>➤ Information Template</li> </ul> </li> <li>◆ Identify common key issues/projects and form task teams to help each other make improvements</li> </ul>

**NEXT STEPS**

TOPIC	STEPS	By Whom	When
<b>Emergency Response Task Team</b>	<ul style="list-style-type: none"> <li>◆ Interested partnership members {(including Sam Chavez (ADOT Transit) and Dolly Namoki (Hopi))}attend Emergency Response Task Team to develop Directory: add information re: areas of responsibility. This directory would become part of an "Comprehensive Resource Manual" (resource for all partners)</li> <li>◆ Emergency Task Team meets once a month at Flagstaff District Conference room at 1801 Milton Road; next meeting on Sept. 28, 2007 <i>(contact Chuck Howe for more information)</i></li> </ul>	Led by Chuck Howe	Next Meeting: 9/28/07
<b>Legalities/ Implement Decisions</b>	<ul style="list-style-type: none"> <li>◆ Identify effective ways to include legal entities (county/state attorney/Justice Dept.): what is possible/what are limitations/ requirements; and what is the role of the legal entities</li> </ul>	Steering committee members	Dec. 7 '07 Meeting
<b>Organization /Processes</b>	<ul style="list-style-type: none"> <li>◆ Attend Processes Task Team: examine language/framework for formal agreements <i>(contact Myra Rothman for information) at the ADOT Flagstaff Training Facility (1901 Milton Rd)</i></li> </ul>	Led by Myra (Rusty) Rothman	Oct. 12 <sup>th</sup> : 8-Noon; Nov. 15 <sup>th</sup> , 9-3
<b>Education</b>	<ul style="list-style-type: none"> <li>◆ Consider providing workshop re: Hopi Sovereignty (constitution) &amp; define "sovereignty" (check Cultural Preservation Office, CSA's offices &amp; ASU law offices)</li> </ul>	Hopi Representatives	Present during Dec. 7 <sup>th</sup> meeting
<b>Task Team</b>	<ul style="list-style-type: none"> <li>◆ Send Resources Task Team information to partners</li> </ul>	Tim D.	October

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Topic	Key Points
CLOSING	<p>Partners' closing comments included:</p> <ul style="list-style-type: none"><li>◆ Looking for this partnership to help improve roadways, especially the bus routes on which the school children are transported</li><li>◆ Looking forward to the Hopi &amp; Navajo interplay to help with joint projects</li><li>◆ Very valuable to put faces &amp; names together</li><li>◆ We have a great opportunity now to focus on capacity building, problem solving and working with government to government relations</li><li>◆ Looking out all types of transportation including transit, bike trails and airport travel</li><li>◆ Great kick off!</li><li>◆ This is the way ADOT does business.</li><li>◆ It is wonderful to know there are so many resources available for emergencies</li><li>◆ Davis Fred Pecusa was the champion that helped initiate this partnership- we owe him a great deal of thanks.</li><li>◆ We'll work through this partnering process so we won't bump heads</li><li>◆ This Hopi partnership and our agreements will support our progress and helps immediately with the Navajo partnership</li><li>◆ The Hopi tribal chairman actively supports this partnership which will help to that build capacity</li><li>◆ Considering the land ownership conflicts between Hopi and Navajo, we are happy to be sitting at the same table: this is an historic moment</li><li>◆ This meeting is a major piece of the partnering process</li><li>◆ There are 22 tribes in AZ, each with a different process: some have transportation department, some have a committee of just a group of people involved in transportation issues. We will deepen our understanding of our uniqueness through sharing information and resources</li><li>◆ Partnering is a lot of work and a lot of fun.</li><li>◆ Thanks to everyone who helped to get this off the ground!</li><li>◆ This is history in the making!</li><li>◆ It is good to have state officials here to help us.</li><li>◆ I would like to have the Governor present to witness this history in the making.</li><li>◆ This meeting is treasured by the Hopi.</li></ul>

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- ◆ Navajo Nation should be invited to address our shared transportation issues
- ◆ Appreciation to the Hopi tribal chairmanship and their vision.
- ◆ Great tribal attendance and commitment!
- ◆ We have accomplished what we intended to, and more that I realized we could.
- ◆ I hope we keep up the momentum we built today.
- ◆ You can contact me for help (Leo Sheppard)
- ◆ Hopi and Navajo are neighbors and partners.
- ◆ Thanks to ADOT for hosting the meeting; and to Rusty (Myra) Rothman for all her hard work.
- ◆ On behalf of Timothy DeAsis, the BIA commends the Hopi Tribe.
- ◆ Remember to check out the ATSPT web site: [aztribaltransportation.org](http://aztribaltransportation.org)
- ◆ This is the 1<sup>st</sup> formal Partnership meeting, and a large thanks to the Partnering Office for all their support.
- ◆ Let's meet the challenge to continue the momentum; the willingness to work together, and follow through on the agreements made today.
- ◆ We have accomplished more than any other Partnering session I have ever attended.

**PARTICIPANTS' FEEDBACK OF MEETING EFFECTIVENESS:**

Ratings based on low of 0.5 and high of 4.0

***(included below are number of responses for each rating, overall rating and comments)***

**1. How valuable was this partnership meeting for you? OVERALL RATING= 3.8**

This meeting was not valuable 0.5    1.0    1.5	This meeting was somewhat valuable 2.0            2.5	This meeting was valuable 3.0 <b>(2)</b> 3.5 <b>(11)</b>	This meeting was very valuable 4.0 <b>(27)</b>
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**2. What about this partnership meeting was most valuable to you?**

- ◆ I was very pleased with the number of Hopi Tribe representatives and their participation.
- ◆ Laying the foundation for long-term relationships & partnering.
- ◆ Getting to know more people in responsible capacity. This makes my job easier.
- ◆ To see how many resources are in attendance.
- ◆ It was very valuable in that this was our first and I feel that it was very good.

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- ◆ Meeting the agencies that are part of the partnership.
- ◆ Sharing of ideas and maintaining a direction.
- ◆ Willingness to work together to share information and resources.
- ◆ Meeting new people and seeing old friends.
- ◆ Making new contacts and establishing new relationships.
- ◆ Sharing all the information.
- ◆ Technical knowledge sharing.
- ◆ Commitment by participants.
- ◆ Compilation of action items because they are the specifics of the general partnership & guidelines.
- ◆ This will open the doors for open communication & dialogue with those agencies that can help us with our roads and transportation needs.
- ◆ The overall meeting as a whole: it provided a better perspective of Partnering.
- ◆ The flow of the meeting was smooth. We all had a good time.
- ◆ Coordination.
- ◆ Express desire and interest in working together.
- ◆ Input provided by tribal and other agency representatives.
- ◆ Information re: Resources available from all entities.
- ◆ The good job the facilitator demonstrated to the group.
- ◆ Having the tribal leadership present to support this partnership.
- ◆ Identifying key members and understand concepts of Partnering.
- ◆ Understand the expectations set forth for our Hopi people.
- ◆ Key contacts to create true working relationships.
- ◆ A good way for all participants to work on mutual goals, objectives, etc..
- ◆ Governmental agencies coming together and committing to making things happen.
- ◆ The partnership made good progress today due in part to the groundwork of the planning committee.
- ◆ Networking: talking with Hopi Tribal members on issues & concerns.

**3. What would have improved the effectiveness of this partnership meeting?**

- ◆ Illustration of roads through the Hopi reservation and the adjacent Navajo reservation to provide an idea of what we're talking about.
- ◆ Involve more of the Hopi Tribe.
- ◆ Shorter meeting.
- ◆ A larger room (maybe a nice, hotel conference room)
- ◆ Having more Community Service Administrators attend on behalf of their respective village.
- ◆ I did not like the table set up.
- ◆ Invitation to Hopi Cultural Preservation; possibly include legal people or regulatory types, for example Federal.

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- ◆ Was effective as it was.
- ◆ It was excellent as is.
- ◆ More time & humor.
- ◆ Making it a day and 1/2 session to allow more time for views and opinions.
- ◆ Start developing a needs list.
- ◆ Fewer people.
- ◆ It would have been nice to have the honorable Governor of the State of Arizona attend.
- ◆ More involvement of tribe departments in early planning.
- ◆ In the future: meeting with state & federal elected officials will be very helpful.
- ◆ More room (space) and possible microphone for speakers.

**4. How do you rate the effectiveness of the Facilitator? OVERALL RATING= 3.8**

Was not effective  0.5    1.0    1.5	Was somewhat effective 2.0       2.5	Was effective  3.0 <b>(2)</b> 3.5 <b>(12)</b>	Was very effective  4.0 <b>(26)</b>
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- ◆ Joy did an excellent job!
- ◆ A very good job- very well done!
- ◆ Was very good.
- ◆ Very knowledgeable about the area of partnerships.
- ◆ Outstanding. Kept on topic, focused & positive energy.
- ◆ Great facilitator; just not enough time to absorb the goals of this meeting.
- ◆ Got much accomplished and done on time.
- ◆ Great job.
- ◆ Good flow of meeting; very efficient.
- ◆ Very conducive; prepared and organized.
- ◆ Accomplished a lot and kept us focused regarding goals and strategies.
- ◆ Very good time, pacing and humor.

**5. How do you rate this partnership's potential for partnering? OVERALL RATING= 3.8**

This partnership has no potential for partnering 0.5    1.0    1.5	This partnership has some potential for partnering 2.0       2.5	This partnership has good potential for partnering 3.0 <b>(2)</b> 3.5 <b>(11)</b>	This partnership has very good potential for partnering 4.0 <b>(27)</b>
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- ◆ Great potential- you can feel it!
- ◆ Partnership is developing.
- ◆ Commitment & determination on the part of the Hopi is required.
- ◆ This partnership should become a very powerful alliance for all involved.
- ◆ This partnership should do very well.
- ◆ Given the exposure to other tribal partnerships, this group has an opportunity to be very successful.
- ◆ Prospects look very good.

**6. What other comments do you wish to offer?**

- ◆ This was one of the best partnering sessions I have attended.
- ◆ A good beginning for the Hopi Nation to work with other entities.
- ◆ The volunteers of the selected steering committee need to provide and ensure commitment.
- ◆ Navajo Nation should be invited as partners.
- ◆ Great 1<sup>st</sup> annual meeting. The group seemed to mesh very quickly.
- ◆ Thank you for the invitation & we (Hopi Tribe Chairman's Office) will continue to contribute
- ◆ Thank you!!
- ◆ Continue to involve all agencies within each organization.
- ◆ Thank you for the meal that was provided and the warm welcome from the facilitators.
- ◆ Better facilities- need more room!
- ◆ On behalf of the Hopi Tribe we look forward to the process of the Partnership to see the goals/objectives discussed today.
- ◆ Work with Hopi Tribe Office of Real Estate Services on all leasing and permitting issues.
- ◆ Establish electronic and phone contacts by next meeting: Dec. 15, 2007.

**Attachments:**

Meeting Participants' Roster

Goals/Subgoals/Strategies Chart

Partnership Charter-signed (*sent under separate email*)