

Partnership Meeting Report

Navajo Nation/ADOT/BIA/FHWA/Counties/Hopi Tribe Partnership Steering Committee Meeting

June 24, 2009 – 8:30 Networking/9:00 a.m. to 3:00 p.m. Meeting

ADOT- ADOT Flagstaff District Training Facility

Objectives

- Navajo Nation DOT Update
 - Task Team Updates / Direction from Steering Committee
 - Future Meetings
 - Annual Partnership Meeting Planning
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8:30 a.m.

Networking

9:00–9:30a.m.

Welcome & Sign In

- ◆ Introductions
 - ◆ Meeting Agenda Review
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9:30 a.m.

Begin Task Team Reports –

- ◆ A status report on the activities since the last Partnership meeting in October 2008.
 - ◆ Full partnership will discuss and provide feedback/instruction to the Task Team.
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9:30 – 9:50 a.m.

Vendors in ROW Task Team – Chuck Gillick

Francine Bradley is the new Champion representing Navajo Nation DOT

Goal: to protect the traveling public and vendors by relocating the vendors from the side of the road to locations behind the ROW fence.

Issues/Concerns: ROW fences are damaged by vendors; blockage to roads and right-of-ways; issues with trash at vendor locations; usually no restroom available; no adequate facilities; ingress and egress to vendor sites are not built to current safety standards (lack of left and right turn lanes); loss of revenue to vendors due to relocation; law enforcement doesn't want to get involved.

Task Team Findings: ADOT operates the state highway system on the Navajo Nation Reservation under an easement with the Navajo Nation (see attachment); due to this easement it has no jurisdiction authority to remove vendors; an Intergovernmental Agreement between the Navajo Nation and ADOT, Navajo Nation Roadside Business Sites, No. 9678, was signed in 1984 but has never really been enforced by either party; ADOT cannot cite vendors.

Recommendations: Update IGA No. 9678 to reflect the agreed upon needs and responsibilities of both the Navajo Nation and ADOT to safely and effectively manage the state highway system and vendors who use it; utilize the Navajo Nation Division of Economic Development to begin the vendor relocation process with the updated IGA; work with the Animals in ROW Task Team on joint public information and educational opportunities.

Steering Committee Comment/Input:

- ◆ How long will it take to updated 1984 IGA?
 - ◆ If IGA is updated, Navajo Nation will be able to utilized agreement to change Nation laws regarding vendors
 - ◆ ADOT cannot get involved in changing laws; can only be involved in relocating/moving vendors out of ROW
 - ◆ 1st step is for ADOT to meet with Navajo Nation Land Use Committee
 - ◆ BIA post "NO VENDORS" signs and has process in place: grazing officials are involved and BIA works with chapters to identify vendor location
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- ◆ ADOT does not have power to enforce laws/regulations on Navajo Nation

Action Items:

- ◆ ADOT and Navajo Nation Division of Economic Development will draft language to update IGA
 - ◆ ADOT will propose new updated IGA to add consequences if agreements are broken; ADOT will submit to Tom Platero for review and to submit to Navajo Nation's legislature, attorneys, and Economic Development
 - ◆ Chuck Gillick will have updated IGA ready by mid September 2009
 - ◆ Jonathan Nez will look into data base (eminent domain) for vendors/chapters and will submit to Chuck Gillick and Myra Rothman by next partnership meeting
 - ◆ Steering Committee recommends that task team move forward with updating IGA and with task team meetings
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9:50 – 10:10 a.m.

Animals in ROW Task Team – Lynn Johnson

Francine Bradley is the new Champion representing Navajo Nation DOT

Lynn presented a PowerPoint that was created to educate both ADOT and Navajo Nation on the dangers of animals not being fenced and in the right-of-way and roads (see attached PowerPoint)

Steering Committee Comment/Input:

- ◆ Possible partner with Navajo Nation Health Department to educate the public on how to take care of their pets/animals
- ◆ ADOT needs more and better statistics from Navajo Nation Police so we can get funding need to improve fencing, cattle guards, etc.
- ◆ Problem: Navajo Nation Police do not submit their accident reports to ADOT
- ◆ Task Team needs sponsorship at the Navajo Nation Legislative level
- ◆ Task Team needs to get to the next level
- ◆ Need to make contact with Navajo Nation Agriculture Department and inform them of Task Team's mission and goals

Action Items:

- ◆ Dallas Hammit will follow up with Mike Manthey on funding
 - ◆ Myra Rothman will ask Natural Resources to do a break out session – to give statistics and education on Animals in ROW
 - ◆ Jonathan Nez will draft a new policy and talk to Navajo Nation Legislative Council
 - ◆ Add Jonathan Nez and Vickie Begay to Task Team distribution list
 - ◆ Invite/Need Tom Platero at next Task Team meeting
 - ◆ Next meeting to be held in Window Rock or Holbrook
 - ◆ Lynn to present his PowerPoint to NN Police and Safety Departments
 - ◆ Stan Robbins will gather information from Chapter Houses on their grazing policies/laws
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10:10 – 10:25 a.m.

BREAK

10:25 – 10:45 a.m.

Resources Task Team – to include Natural Resources Sharing – Stan Robbins

Goals/Accomplishments:

1. Identified existing sand and gravel pits – Navajo Nation DOT GIS produced the sand & gravel maps; maps are being reviewed by Navajo Nation Minerals Department for accuracy
 2. Identified existing wells – Navajo Nation DOT GIS produced the water wells
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- maps; maps are being reviewed by Navajo Nation Water Resource Department for accuracy
3. Identified Navajo Nation DOT 45 year roads improvement plan – Planning Department produced maps and are currently updating their maps
 4. ADOT 5 year roads improvement plan – information will be given to Eleanor Yazzie
 5. Apache County submitted a new inventory list to Navajo Nation – going through approval process
 6. Navajo County and Coconino County needs Navajo Nation school bus routes
 7. Identify new potential sand and gravel sites – ADOT 2007 SPR-500 Aggregate Sources for construction and maintenance for northern Arizona – project kick off is July 8, 2009; last update was October 27, 2008; due to the large data base and some data points may be duplicates; eliminate sites that are not of interest to the projects due to location, access, materials; final report will come at end of year
 8. Make roads a priority within the Navajo Nation Executive Branch – meeting with Navajo Nation Division of Natural Resources since February 28, 2009 to discuss stimulus package and 491 corridor; Division assigned Judy Welleto, Range Conservationist to work with the Task Team on sand and gravel inventory, map locating water, new locations for borrow, sand and gravel pits, review permitting and mineral leasing process and review general mining plan
 9. Stan Robbins met with Navajo Nation Vice President Ben Shelley on April 23, 2009 to establish a process for Navajo Nation DOT to obtain mineral leases, test the process on Teec Nos os Carrizo sand and gravel pit, complete the general mine plan as soon as possible, hire an engineer to and hire a consultant to help Navajo NationDOT complete the general mine plan for Carrizo.
 10. Stan Robbins held a second meeting with VP Shelley on May 11, 2009 to make Carrizo sand and gravel pit the primary source and get the mining plan completed by June 24, 2009
 11. Teec Nos Pos Chapter resolution – letter from Stan Robbins and Supervisor Jim Claw to Tom Platero to take over the miner leasing for Carrizo sand and gravel pit; Apache County turned over the survey maps, Arch clearance with compliance forms, EA, General Mine Plan and FONZI; Apache County turned this mineral lease acquisition over to NNDOT because the County and Navajo Nation could not agree on choice of law.
 12. Teec Nos Pos Chapter rescinded the resolution TNPCH-091-06R; authorized the Navajo Nation DOT to re-establish the 36.92 acre Carrizo sand and gravel pit and to obtain an approved sand and gravel lease including a 0.45 mile access easement to the gravel pit.
 13. Apache County and Navajo Nation DOT meet on June 14, 2009 at the Teec Nos Pos Chapter meeting – resolution tabled new Chapter Officials and wanted more information; special meeting to be held June 21, 2009.
 14. Francine Bradley and Stan Robbins did an overview with Larry Ute Joe and Patricia White – those that attended the meeting support the establishment of a gravel pit in their community – there was no quorum at this meeting so will have to bring the resolution back to the next Teec Nos Pos Chapter planning meeting on July 5, 2009.

Action Items:

- ◆ Next meeting July 8 in Gallup, NM – meeting with Navajo Nation Natural Resources to develop process for gravel set up of sites
 - ◆ Stan Robbins will send copy of waiver to Vickie Begay of BIA.
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10:45 – 11:05 a.m.

Emergency Response Task Team – Chuck Howe

- ◆ Sharon Yazzie from Navajo County has developed a new emergency response team to include ADOT; ADOT has not attended meetings due to scheduling conflicts; Chuck Howe is working to combine this new team with our current task team
- ◆ Evonne Aldana can assist Task Team with setting up conference calls and GoToMeetings; Partnering and Flagstaff District have Qwest bridge numbers that can be utilized

Action Items:

- ◆ Evonne Aldana to schedule meeting on July 6 in Phoenix with Tom Platero and Bill Tait to discuss Joint Operations, tour of ADOT's Traffic Operations Center, and table top exercises
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11:05 – 11:25 a.m.

Training Task Team – Tom Platero

- ◆ Navajo Nation DOT is in the process of hiring a training coordinator
- ◆ Navajo Nation is in the process of establishing a TTAP
- ◆ Steering Committee request Navajo Nation to provide (explore) a history class/etiquette class to Partner groups/consultants/steering committee:
 - ◆ Provide video or a 1-2 day class
 - ◆ Dexter Albert from Intrinsic has a presentation that could possibly be presented
 - ◆ Tom expressed that the Navajo Nation is so diverse that this would be a difficult task

Action Items:

- ◆ Evonne Aldana and Tom Platero will coordinate Partnering classes to be held in Window Rock: Intro to Partnering; Leader's Guide to Issue Resolution; PEP; 30 people per class; Evonne and Tom will meet on July 6 to schedule training
 - ◆ Tom is requesting that each Partner providing training each quarter to Navajo Nation DOT
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11:30-12:45 p.m.

LUNCH

12:45 – 1:05 p.m.

Processes Task Team – Tom Platero

- ◆ Navajo Nation DOT Contracts Section is expanding to four people and a supervisor

Action Items:

- ◆ Add George Wallace to distribution and Task Team
 - ◆ Myra Rothman to modify/update language on the Burnside Junction Project to incorporate language for 491; add Jonathan Nez as sponsor; send update to Tom Platero before it goes through system to legislature
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1:05 – 1:40 p.m.

Navajo Nation DOT Update – Tom Platero and Lemont Yazzie

- ◆ Navajo Nation DOT moving forward to becoming a Division; to become effective 3rd week of July
 - ◆ Navajo Nation DOT staff will be growing from 104 to 150 in the next two quarters; most of those employees will be located in the roads and maintenance section
 - ◆ Lemont presented a video of the design of new Navajo Nation DOT state of the art building, which will be located in New Mexico on N54/264; The Navajo Nation is \$13 million short for the new building – total cost to build is between \$15-\$19 million; new building will have a traffic operations center, which will have traffic cameras; there will be a War Room to manage
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emergency and communications; Dire Murphy are the architects and are Navajo owned; construction to start August 2009 and will take 12-14 months to complete

- ◆ The 491 project is short \$158 million; the Navajo Nation is working to get the funding it needs
 - ◆ Lemont did a presentation on Real Time system – has the ability to work with this partnership to put all action items on the system and keep current; will work with Evonne on more details on how this partnership can utilize this system
 - ◆ Tom gave an update on the Navajo Nation Transportation Conference 2009 “Advancing Our Intermodal Future” in Mesa, save the date: October 27, 28 29; go to www.navajodot.org for more information on sponsorship, registration, location, etc.
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1:40-2:00 p.m.

BREAK

2:00 – 2:30 p.m.

Annual Partnership Meeting Planning

It was decided by the steering committee to postpone the 2009 annual meeting to 2010 due to budget cuts and traveling restrictions. The planning of the 2010 Annual Meeting will begin in January 2010.

2:30 – 2:40 p.m.

Website Review & Update – Misty Dayzie

Misty is the “champion” of the partnership’s website link.

- ◆ Misty demonstrated the Navajo DOT Partnership web link on the www.aztribaltransportation.org website. We encourage everyone to use this ADOT sponsored website for the partnership calendar, minutes, events and all other partnership updates. If we don’t use this site then we risk losing it.
- ◆ Two year’s worth of information is kept on this website, after two years it will be taken off; anything older will need to be requested through Evonne.

Action Items:

- ◆ Send all events and other information to be posted on this site to Misty Dayzie at mdayzie@azdot.gov; don’t forget to cc: Evonne on your request to Misty
 - ◆ Evonne will send updated roster, agendas, videos, powerpoints, pamphlets, task team updates, meeting reports, etc. to Misty for posting
 - ◆ Misty will add Hopi Tribe name to partnership name/link
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2:40 – 2:55 p.m.

- ◆ Review October 2008 PEP results and identify areas for recognition and action
Hopi Tribe was not at the last meeting nor at this meeting.

➤ **Action Item: Myra Rothman to extend invite to Hopi Tribe to next steering committee meeting in August**

- ◆ Complete PEP for June 2009
 - ◆ Next Meeting Agenda Items:
 1. Task Team Updates
 2. Review Escalation Process
 3. Federal Aide 101 – Nate Banks
 4. Rail Road – Myra Rothman and Tom Platero
 5. Navajo Conference update – Tom Platero
 6. How to increase advocacy for transportation (Statement and Mass Transit) – Tom Platero
 - ◆ Next Meeting Dates & Location
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- **August 19, 2009 – Save the Date**
 - 8:30 – 2:30
 - Flagstaff District Training Room 1901 S. Milton Road
 - Bring your own lunch; working lunch
 - Hosted by ADOT: Lynn Johnson and John Harper
 - **December 3, 2009 – Save the Date**
 - 8:30 – 2:30
 - Location sponsored by Navajo DOT (tentative – waiting for confirmation from Tom Platero)
 - Refreshments and Lunch sponsored by Navajo DOT
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2:55 - 3:00 p.m.

Closing Comments; Complete Meeting Feedback

- ◆ Special Thanks to the following people:
 - Nate Banks, FHWA for donuts and morning refreshments
 - Tom Platero and Lemont Yazzie, Navajo Nation DOT for fruit and other morning refreshments
 - John Harper, ADOT for coffee and drinks
 - Tom Platero and Lemont Yazzie, Navajo Nation DOT for providing lunch for steering committee
 - Andrea DeCarlos and Jeanne Sunda, ADOT for assisting with meeting set up and taking lunch orders and delivery
 - ◆ **Action Item:**
 - **Evonne will send Task Team Champions/Leads a Task Team Chart that will need to be completed and returned; these charts will be shared with the steering committee and posted on the partnership website for everyone to view.**
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MEETING FEEDBACK RESULTS

1. How valuable was this meeting for you? 3.26

This meeting was not valuable	This meeting was somewhat valuable	This meeting was valuable	This meeting was very valuable
0.5 1.0 1.5	2.0 2.5	3.0 3.5	4.0

- Good to have Tom Platero and Dallas Hammit at the meeting
- Teams had good information and were prepared
- Great updates

2. What about this meeting was most valuable to you?

- Task Team updates
- Updates and networking
- Task Team updates and having interaction with Tom
- Working on things face to face
- The presentations were well done and very informative
- Hearing the task team reports and seeing progress
- The discussion of the team activities
- Each task team updates
- Restart after ARRA projects were a priority for most of the team members
- Networking

3. What would have improved the effectiveness of this meeting?

- Getting agenda out early
- Staying on schedule
- Nothing
- Hopi Tribe members and more Navajo DOT

4. How do you rate the effectiveness of the Facilitator? 3.57

Was not effective 0.5 1.0 1.5	Was somewhat effective 2.0 2.5	Was effective 3.0 3.5	Was very effective 4.0
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- Good job
- Excellent facilitator
- Good job keeping the meeting going
- The work is being done by many members not just one group – good job all

5. How do you rate this team's potential for partnering on this partnership? 3.57

This team has no potential for partnering 0.5 1.0 1.5	This team has some potential for partnering 2.0 2.5	This team has good potential for partnering 3.0 3.5	This team has very good potential for partnering 4.0
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- Partnership is doing very good

6. What other comments do you wish to offer?

- This was a very good meeting because of the information presented
- We may have to go back to the decision maker to add other program/division within their entities to have a better input or specialist in their field of work

**NAVAJO NATION/NAVAJO DOT/ ADOT/FHWA/BIA/APACHE COUNTY/COCONINO COUNTY/NAVAJO COUNTY/HOPI TRIBE
STEERING COMMITTEE QUARTERLY MEETING**

WEDNESDAY, JUNE 24, 2009

ADOT - FLAGSATFF DISTRICT TRAINING ROOM

NAME	TITLE	AGENCY	CONTACT PHONE	E-MAIL
Calvin Castillo	Fort Defiance Agency Road Engineer	BIA	928.729.7222	calvin.castillo@bia.gov
Chuck Gillick	Flagstaff Maintenance Engineer	ADOT	928.779.7545	cgillick@azdot.gov
Chuck Howe	Flagstaff District Environmental Coordinator	ADOT	928.779.7591	chowe@azdot.gov
Dallas Hammit	Deputy State Engineer	ADOT	928.712.7391	dhammit@azdot.gov
Homer Vela	Director of Public Works	Navajo County	928.524.4108	homero.vela@navajocountyaz.gov
John Harper	Flagstaff District Engineer	ADOT	928.779.7547	jharper@azdot.gov
Johnathan Nez		Navajo County	928.524.4000	jonathan.nez@navajocountyaz.gov
Johnny Robbins		ADOT	928.679.2311	jrobbins@azdot.gov
Lemont L. Yazzie	GIS Supervisor	Navajo DOT	928.810.8560	lyazzie@navajodot.org
Lynn Johnson	Holbrook District Engineer	ADOT	928.524.5404	lynnjohnson@azdot.gov
Misty Dayzie		ADOT - Multimodal Planning Division	602.712.7029	mdayzie@azdot.gov
Myra Rothman	ROW Agent	ADOT	928.779.7510 928.856.1050	mrothman@azdot.gov
Nathan Banks	Senior Engineer Manager	FHWA - Arizona Division	928.382.3960	nathan.banks@dot.gov
Rod Wigman	Public Information Officer	ADOT	928.779.7554	rwigman@azdot.gov
Stan Robbins	Development Director	Apache County	928.674.5664	srobbins@co.apache.az.us
Tim Dalegowski		Coconino County	928.526.2735	timdalegowski@coconino.az.gov
Tom Platero	Department Manager	Navajo DOT	928.871.6498	tplatero@navajodot.org
Vickie Begay	Chinle Agency Road Engineer	BIA	928.674.5176	vickie.begay@bia.gov